



# CITY OF CAMBRIDGE

## BOARD OF ELECTION COMMISSIONERS

51 Inman Street, Cambridge, Massachusetts 02139-1732 • Telephone 617-349-4361 • TTY: 617-492-0235  
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### COMMISSIONERS

Ethridge A. King, Jr.  
Polyxane S. Cobb  
Peter Sheinfeld  
Larry W. Ward

### EXECUTIVE DIRECTOR

Tanya L. Ford

### ASSISTANT DIRECTOR

Lesley Waxman

## **MEETING OF THE BOARD OF ELECTION COMMISSIONERS** **Minutes of April 3, 2013**

The meeting of the Cambridge Election Commission was held at 51 Inman Street, Cambridge, MA. Present were Commissioner Peter Sheinfeld, Commissioner Polyxane Cobb, Commissioner Ethridge King, Commissioner Larry Ward, Executive Director Tanya Ford, Assistant Director Lesley Waxman, and Ethan Cobb from the public.

**The Chair, Commissioner Sheinfeld, called the meeting to order at 5:30 pm.**

### **I. MINUTES**

Minutes of 3/19/13

Motion:	Acceptance of minutes without corrections
Moved:	Commissioner Ward
Second	Commissioner King
Passed	4-0

### **II. REPORTS**

#### **Executive Director's Report (R1)**

- A) Election Coordination Meeting- Held at the Police Department on 4/2/13
- B) Special State Primary, 4/30/13
  - 1) Voter registration deadline is Wednesday, April 10<sup>th</sup>, until 8 pm
- C) 2013 Special Primary Election- May 28<sup>th</sup>
  - 1) Review List of Tables and Chairs (R2)
- D) Annual City Census- Second census mailing (15,314) will be sent at the end of the week

#### **Assistant Director's Report – R3**

- A) Campaign and Political Finance: All 2012 year-end reports have been filed
- B) 2013 Multi-Unit Census: Second Mailing went out Monday, April 1<sup>st</sup>
  - a. First Mailing: 991 addresses sent out to 238 Owners/Management Companies/Trustees
  - b. Second Mailing: 326 addresses sent to 90 Owners/Management Companies/Trustees
- C) Candidate Information Session for Municipal Election: July 17, 2013 at 6 pm at City Hall
- D) Statutory Poll worker Recruitment Letters (R4)

**Commissioner's Report –**

Commissioners Cobb and King reported attending Planning meeting on 4/2/13.  
Commissioners Sheinfeld provided Inspector Training

**III. PUBLIC COMMENT - None**

**IV. UNFINISHED BUSINESS - None**

**V. NEW BUSINESS - None**

**Next meeting** April 17, 2013; 51 Inman Street, 5:30 p.m. and April 30, 2013 8:30 at Senior Center

Motion:	Meeting adjourn
Moved:	Commissioner Cobb
Second:	Commissioner Sheinfeld
Passed:	4-0

Meeting Adjourn: 6:05 p.m.

true record

Attested by: \_\_\_\_\_

  
**Commissioner Ward, Secretary**